



## The Work Number

When you need employment verification for a mortgage, car loan, or other form of credit, you should call The Work Number, an automated verification service. Howmet Aerospace provides this service at no cost to you.

The Work Number provides instant access to employment verification information through the Internet or a touch-tone telephone, 24 hours a day, seven days a week.

When an organization – such as a bank, mortgage company, future employer, or other institution – needs information about your Howmet Aerospace employment, you provide them with:

- the toll-free Work Number: 1-800-367-5690
- the Howmet Aerospace company code - 10598
- your Social Security number
- an authorization code (required only for verification of pay)

The organization then calls The Work Number to obtain verification. Verifiers can also access The Work Number via the internet at <http://www.theworknumber.com/>. The verifier, not you, is charged a nominal fee for the verification.

Three levels of verification are provided by The Work Number:

- Basic Verification includes name, Social Security number, most recent start or termination date, total time with the company, company code.
- Basic Plus Verification includes all Basic Verification information, plus total rate of pay and pay frequency.
- Full Verification includes all Basic Plus Verification Information, plus gross earnings, year-to-date and for the past two years.

When Basic Plus Verification or Full Verification is required, you must obtain an authorization code from the program administrator, which you must then provide to the organization requesting verification. This code is required to ensure that no one can access your pay information without your permission. To obtain an authorization code:

- call 1-800-367-2884
- at the system prompts, enter the following information:
  - Howmet Aerospace Company Code: 10598
  - Your Social Security number
  - Your PIN. NOTE: Your initial PIN is the last four digits of your Social Security number, followed by the month and year of your birth. For example, if the last four numbers of your Social Security number are 4193, and you were born in February, 1957, your PIN would 41930257. You will be given the opportunity to change your PIN when you call.

You will then be given an authorization code that is valid for only one verification request. However, you may have three active authorization codes at one time.

For additional information about the program, call 1-800-367-2884.